


Appendix B

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Commonwealth of Virginia Database Index Reporting Form

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1. Public Body Name & Numeric Code: Department of Agriculture & Consumer Services 301		4. Point of Contact: Office of Plant & Pest Services	
2. Database Title: Nursery Inspection Database		5. Phone Number: 804-786-3515	
3. Database Acronym: None		6. Signature & Date: 4 June 1999 	
7. Database Description and Contents: <i>(Provide a brief narrative summary of the purpose for which the database is maintained in support of the business of state government and a description of the general contents of the database. Indicate known restrictions to public access.)</i> The Nursery Inspection Database maintains pest data gathered during annual inspections of Virginia nurseries. This database generates inspection reports that are provided to each nurseryman to document pest problems identified during the inspection of his/her nursery stock. An annual statewide pest report is compiled to monitor the incidence of plant pests and diseases in Virginia. <i>Note: Specific information relating to data fields, record/table layouts, and known restrictions to public access is maintained by the public body. Please contact the point of contact noted in Item 4 for further details.</i>			
8. Date of Last Update: 1 Jan 1999		9. Frequency of Update: ___ Daily, ___ Weekly, ___ Monthly, Other: Annually	
10. Formats Available and Schedule of Fees: <i>(Provide a description of each format in which the database is made available, and the cost, if any, of each format.)</i>			
a. Format Hard Copy (paper) Microsoft Access (3.5 inch diskette)		b. Cost No charge for 1 copy of the Annual Statewide Pest Report. \$0.02 per page plus personnel time for additional program data. None	

Send completed form to The Library of Virginia, 800 East Broad Street, Richmond, Virginia 23219-1905 (Attn: Mary Clark). 5/30/97